

National Sensory Impairment Partnership

THE FIND AN ADVISOR DIRECTORY

HOW TO SUBMIT AND MANAGE YOUR LISTING



Date: October 2025

INTRODUCTION

The NatSIP Website www.natsip.org.uk offers access to many resources. One of these is the **Find an Advisor Directory**. (FAA).

The FAA directory lists providers who offer services including individual assessments and reports for EHC plans, intervenor and bespoke SI training, coaching and mentoring.

If you are a local authority, school, family member or practitioner you can use the directory to find further information and details on the skilled advisors who may be able to assist you.

If you offer independent advisor services *and* are an individual member of NatSIP¹ you can submit a listing to the **Find an Advisor Directory** when you are logged in to the NatSIP website.

If your organisation is a member of NatSIP, the organisation can submit up to three listings to the directory (VI, HI, MSI).

Listings are moderated by NatSIP through the steering group. Please contact the NatSIP Facilitator lindsey.rousseau@natsip.org.uk with any queries not covered by this document.

WHO CAN BE LISTED?

The directory welcomes entry submissions from people who are skilled and qualified in working with children and young people with hearing/deafness, multi-sensory or vision impairment.

These could be teachers, speech and language therapists, occupational therapists, trainers, assistive technology specialists or deafblind guidance assessors.

HOW MUCH DOES LISTING COST?

To submit a listing, you must be an individual member of NatSIP. As well as your FAA listing, there are other individual membership benefits as listed on the website.

Alternatively, if your organisation is a member of NatSIP, the organisation can submit up to three listings to the directory as part of its annual membership.

¹ See <https://www.natsip.org.uk/membership/become-a-member>

SUBMITTING AN FAA DIRECTORY LISTING

To submit a listing, either as an individual user, or on behalf of an organisation, you must be *registered as user* on the NatSIP web site, and *logged in* to the site.

Follow the walk-through below to submit your listing.

The moderators will review your submission. Any changes needed will be agreed with you, and then your listing will go live.

TIMELINES

The NatSIP moderator team aim to:

- acknowledge submissions to Find an Advisor within five working days
- provide any needed feedback for submitted listings within five working days
- publish agreed listings within five working days

EXPECTATIONS

We draw your attention to the following:

- a) Inclusion of someone in the FAA Directory does not serve as a recommendation of one advisor over another, or one organisation over another. This is a signposting service. There are other providers available.
- b) Advisors are listed alphabetically by surname.
- c) Advisors are established as individuals, or state in their listing the organisation they work for.
- d) Commissioning arrangements sit between the commissioner (local authority, school or parent) and the advisor, or the advisor's employing organisation. It is up to the commissioner to verify qualifications and safeguarding status before commissioning work from an advisor.
- e) Advisors or their organisations are responsible for keeping their own listing up to date

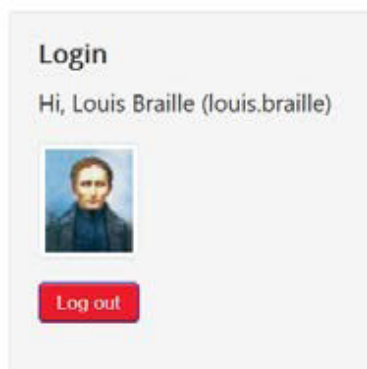
NatSIP is not responsible for the quality of work done by advisors or their employing organisations and will not be involved with conflict or dispute resolution between commissioners and advisors.

SUBMITTING A LISTING - WALKTHROUGH

You must be *registered on*, and *logged in* to, the NatSIP website at <http://www.natsip.org.uk>.

(If you are **not** registered, you can download a walkthrough/howto guide on the registration process from: <https://www.natsip.org.uk/public-documents/139-natsip-registration-howto>)

Once you are logged in, you will see a **Hi...** logged in message on the upper right of the home page:



Look at the Quick Links menu on the left of the page. Mouse click on the **Find an Advisor Directory** option

Quick Links

- What is sensory impairment?
 - Mainstream Training Pack
 - Hearing Impairment/deafness
 - Multi-sensory impairment
 - Vision Impairment
- Document Library
- EHC Plans & Assess-Plan-Do-Review
- Eligibility Frameworks for Exams and Access [Click here](#)
- Find an Advisor Directory
- Podcasts
- Research
- SEND News
- Specialist Curriculum
- Specialist SI Training
- Mandatory Qualification

On the Find an Advisor page, mouse click on the link at the bottom of the page:

Find an Advisor - the NatSIP FAA Directory

Updated: 30 May 2025

In 2017, as part of its aim to maximise the support available for children and young people NatSIP established a database of qualified and trained advisors.

The database has developed and now crosses all sensory impairments and includes MSI, achieving the best outcomes for children, and help statutory agencies meet their legal resp and bespoke training, coaching and mentoring.

If you are a Local Authority, school or setting, family member or practitioner, you can use t

Advisors are responsible for undertaking all required safeguarding checks, including (DBS commissioner.

All Local Authorities offer a Sensory Impairment Support Service to schools and families. services will be found in the LA Local Offer. [Click here to access the directory](#)

If you offer advisor services and are an individual member of NatSIP, you can submit a list (facilitator) lindsey.rousseau@natsip.org.uk for more information.

Click [here](#) to access the **Find an Advisor Directory**.

On the directory search page, scroll down and find the blue **Add new listing** button on the right under the search filters.

Find an Advisor Directory

The Find an Advisor Directory contains listings of individual advisors and the services they offer. When you first come to this page, you will see all possible advisors listed. You can refine you search by applying filters:

- who knows about** - you can filter for advisors who are specialists in Deafness/Hearing Impairment, Multi-sensory Impairment, or Vision Impairment
- and who works as a** - you can filter for advisors with specific qualifications
- and who covers the following regions/areas** - you can narrow the listings by selecting only advisors who cover a particular area or region

Each time you apply a filter, the list of advisors available (scroll down to see it) will reduce to guide you to the relevant people.

Click on an advisor's name, or the **[Read more]** button to see more information on a particular advisor.

Find an advisor

who knows about:

- Deafness/Hearing Impairment
- Multi-sensory Impairment
- Vision Impairment

and who works as a:

- Specialist Teacher with a Mandatory Qualification in Sensory Impairment (QToD, QTVI, QTMSI)
- Speech and Language Therapist
- Other specialist SI professional

and who covers the following regions/areas:

North East	North West	Yorkshire & the Humber	
East Midlands	West Midlands	East of England	
Greater London	South East	South West	Wales
Scotland	Northern Ireland	International	

[Clear all filters](#)

Search

[Search](#)

[Advanced search](#)

[Click here](#)

[Add new listing](#)

The listing submission form will appear. Scroll down to the section titled **Submission Instructions** and work downwards, completing the form as you go. Fields marked with a red star are mandatory.

Find an Advisor Info

Title ⓘ Enter your title (optional)

Forename * ⓘ Enter your forename

Surname * ⓘ Enter your surname

Use ticks to indicate your specialism(s). You can tick all three if this is appropriate for you. Then tick to indicate your professional role. Again, you can tick as many as apply to you.

Specialism(s) * ⓘ

Deafness/Hearing Impairment Multi-sensory Impairment Vision Impairment Tick as many of these as apply to you

Works as a *

Specialist Teacher with a Mandatory Qualification in Sensory Impairment (QToD, QTVI, QTMSI)

Specialist Technician

Specialist LSA/TA

Communicator Guide/Intervenor

Educational Audiologist

Specialist SI Educational Psychologist

Braille Teacher

BSL Interpreter

Speech and Language Therapist

Occupational Therapist

Physiotherapist

Other specialist professional Tick as many of these as apply to you

Enter details of your profile (a short text introduction to you as an advisor) and your qualifications

Profile * ⓘ Enter a text description of yourself as an advisor

Qualifications ... and details of your qualifications

Scroll down and carry on completing the form

Enter details of your location – perhaps a town, city or county name

Based in

Enter a location

Areas Covered *

<input type="checkbox"/> North East	<input type="checkbox"/> North West	<input type="checkbox"/> Yorkshire & the Humber	<input type="checkbox"/> East Midlands	<input type="checkbox"/> West Midlands
<input type="checkbox"/> East of England	<input type="checkbox"/> Greater London	<input type="checkbox"/> South East	<input type="checkbox"/> South West	<input type="checkbox"/> Wales
<input type="checkbox"/> Scotland	<input type="checkbox"/> Northern Ireland	<input type="checkbox"/> International		

Areas Covered Detail

Note any detail about the areas you cover

Tick as many of these as you need to show which area(s) you cover

Areas covered indicates how far you are prepared to travel. Again, you can tick multiple boxes.

In the Areas covered detail box you can specify more detail about the areas you cover, if this is needed. For example: 'London inside the M25...' Many advisers leave this blank.

Tick to indicate the type(s) of service(s) you offer

Services Offered *

Advisory Services Assessment Services Supervision Training Other

Advisory Services Detail *

Tick the box(es) for each service you offer

For each ticked service, a detail box will appear where you can enter details of that service.

Complete the detail box for each offered service you have ticked.

Professional Memberships Held

Enter details of any relevant professional membership(s) you hold

Advisor's Website

Enter your website address if you have one. Include the http:// or https://

Advisor's Email Address

Enter your email address (non-mandatory)

Advisor's Phone Number

Enter your phone number (landline or mobile) (non-mandatory)

NatSIP membership number *

Enter your NatSIP individual membership number, or your organisation's membership number

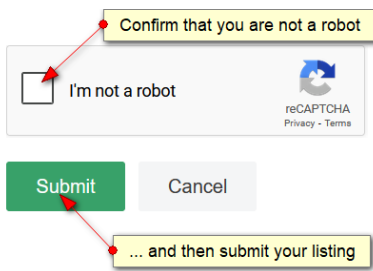
Confirmation *

I confirm that the information I have submitted on this form is accurate, and that it is my responsibility to update it as required.

Accept the confirmation

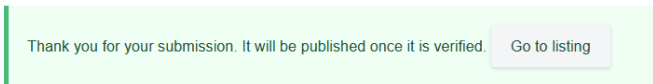
Complete the boxes for professional memberships, your contact details, membership number, and confirmation.

Finally...



It may take a few seconds for your form to be submitted. The 'tumble dryer' symbol may be displayed while the form is processed.

Once the form is submitted, you will see a screen similar to this:



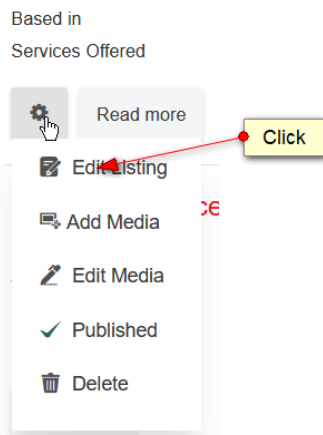
As mentioned above, the moderator team aim to review your submission within 5 working days. When your submission has been reviewed, we will contact you only if there are any queries. If there are no queries your listing will be published and go live.

HOW DO I EDIT MY LISTING ONCE IT IS LIVE?

When you are *logged in*, go into the FAA directory then scroll down until you can see the listings, you'll notice that **your** listing has a small cogwheel by it.



Float your mouse over the cogwheel and you will see an **Edit listing** option.



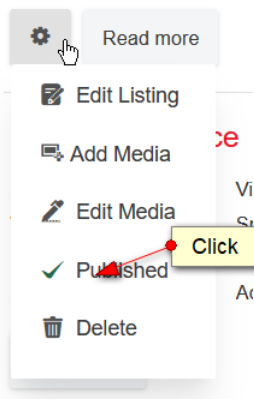
You'll see the listing form again, with your previous entries in it.

Make the changes you need, and then submit the listing again

Note that a listing you have edited will need to be reviewed by the FAA moderator team before it is visible to enquirers again.

CAN I SUSPEND MY LISTING?

If you want to stop your listing being seen for a while (perhaps because you need to make changes to it) you can **unpublish** it

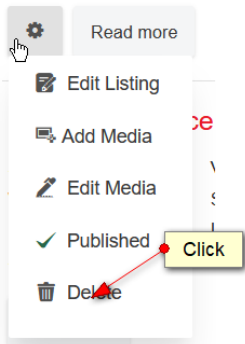


This ‘flips’ the status of your listing to ‘Unpublished’:

You can do the same thing again (only flipping the status from **unpublished** back to **published**) when you are ready for your listing to be seen again.

I HAVE RETIRED AND I DON'T WANT TO BE LISTED ANY MORE...

If you do not want to be listed in the FAA Directory anymore, you can **delete your own listing**. Open the cogwheel menu as described above, then select **Delete**



You will get an **Are you sure?** Message:

If you are **sure** that you want to irrevocably delete your listing - which will be shredded and cannot be recovered (you will need to type it all in again if you change your mind), then mouse on **Delete**.

After a few seconds you will see a message that your listing has been deleted.

APPENDIX 1 - HOW A LISTING IS ORGANISED

A listing contains the following fields. You may wish to think about what you want to put in before you start your submission.

Field	Type	Mandatory?	Instructions	Example
Title	Text	No	Style or Title	Mr
Forename	Text	Yes	Advisor Forename	Steve
Surname	Text	Yes	Advisor Surname	Rose
Specialisms	Tick boxes	Yes (at least 1)	Tick for: Hearing Impairment Vision Impairment Multi-Sensory Impairment	
Works as	Tick boxes	Yes (at least 1)	Tick all that apply to you	
Profile	Text	Yes	A text description of you as an advisor	
Qualifications	Text	No	Any professional qualifications you hold (press carriage return to get a new line)	Cert.Ed. BPhil.Spec.Ed.VI. (Distinction)
Based in	Text	No	Give an indication of where you are based, for example county or city	Wigan, Essex
Areas covered	Tick boxes	No	Tick each box if you cover that area/region. To indicate that you cover the whole of the UK, you need to tick all boxes except 'International' Minimum of 1 tick required	
Areas covered detail	Text	No	Any additional information on the areas you cover (many advisors leave this blank)	
Services Offered	Tick boxes	Yes (at least one)	Tick each box if you offer that service. Minimum of 1 tick required For each box you tick, an 'xxx detail' box will appear below	
xxx detail (up to 5 of these)	Text	Yes	Text description of each service you provide	
Professional memberships held	Text	No	Details of relevant professional memberships you hold	
Advisor's website	Text/URL	No	Enter the full URL of your website (including the http:// or https://)	
Advisor's email address	Text	No	Enter your email address	
Advisor's phone number	Text	No	Enter your contact phone number	0121 345 6789
NatSIP Membership Number	Text	Yes	Enter your NatSIP Membership Number. Your listing will not be checked until this is entered.	
Confirmation	Tick	Yes	Tick to confirm that the information you have submitted accurate and that you understand that it is your responsibility to keep it up-to-date	

--End of document --