Date: March 2017

**Evaluation Tool for New Technology**

This tool is intended to be used by sensory impairment specialists, considering the evaluation or trial of a new technology.

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| **Purpose and Preparation** |  |
| What outcome are we hoping to achieve with this piece of technology?  |  |
| What concerns are there about using this piece of technology? |  |
| What support will be needed in the classroom? |  |
| Will specialist training be needed? If so who is going to provide this?  |  |
| How much time will be needed to support the class/staff/CYP to use the technology and who will provide it?  |  |
| Will I have the support of the school? |  |
| Is everyone on board with the long term commitment to technology?Practical issues:InsurancePolicy/proceduresWhat happens to breakages? |  |

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| **Getting the right technology** |  |
| What is the outcome/impact you are hoping to achieve and how does the technology help? |  |
| What technology (high and low tech) has already been trialled with the CYP? What aspects worked/didn’t? Why? |  |
| Is there any experience of this specific equipment in LA already?Can we try before we buy? |  |
| What technical support is available from the manufacturer and within the setting? |  |
| How robust and flexible is the proposed technology?What is the expected lifespan of the product? |  |
| Is it fit for purpose and cost effective?Who will pay? Is it compatible with other technology? |  |
| How easy is it to use?Cluttered?Too many clicks?If ongoing costs e.g. apps; how will this be funded? What are the strengths and tech interests of the CYP? |  |

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| **Make it work** |  |
| Is there on-going support and training? |  |
| What are the networks of support? |  |
| How long will it take to learn to use?Trouble shootingWhat happens when…it breaks/needs repairing? |  |

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| **Manage the risks** |  |
| Insurance and long term commitmentWho owns the device?Who is responsible for damage?Who holds administrator rights? Build in e-safety from the start |  |
| How is information shared? |  |

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| **Measuring the benefits** |  |
| Make sure the value of the technology is appreciated by all… |  |
| What are the criteria and baseline so you can measure outcomes and impact?Did it achieve the impact/outcome you identified?Why/why not? Has the technology been used for any unplanned uses? e.g.?  |  |
| Can you monitor how you and your students are using technology? |  |
| How can you evaluate the role technology has alongside learning?Can the CYP be more independent now? In what way?What is the social impact of the technology?What is the next step?  |  |

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