

A quick guide to using the interactive Eligibility Criteria (NatSIP 2011)

Eligibility Criteria scoring forms were first published by SERSEN in 2005 and revised by SESIP in 2009. The NatSIP iEC forms are interactive versions of the SESIP HI, VI, and MSI forms. A computer with Adobe Reader™ software is required.

Detailed information on completion of the original forms is provided in the *Eligibility Criteria for Scoring Support Levels* document. The document and iEC forms are available on the NatSIP website at <http://natsip.org.uk> (> Document Library > SERSEN & SESIP document Archive).

A NatSIP iEC form consists of a front record sheet followed by tables of questions. Do not enter scores on the record sheet, these front scores are filled in from the responses within the tables. The total score is calculated automatically.

The iEC form allows you to enter details by direct typing or by selection from a list. Each iEC question has a SCORE box. Click on the box to reveal a list of scores; use the arrows to scroll through the list.

Click on your chosen score to select that response.

4	SCORE
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Some questions have more than one response with the same score. Indicate the correct one by clicking the button next to your correct choice.

Select the button next to your chosen score.	SCORE
<input type="radio"/> 5	SCORE
continues to impact on language development - 2 yrs	2
/rs	<input type="radio"/> 5
e.g. fluctuating condition, deteriorating/degenerative	<input checked="" type="radio"/> 5
(last 12 months)	<input type="radio"/> 5

When the questions are complete, a decision for Support Category can be made. Take into account the Total Score, any leeway or reasonable adjustment for the individual, and any moderation process. Depending on the iEC version: either enter the decision by clicking on the arrow for a drop down menu of choices, or enter the decision as text. There are three versions of the iEC form: two representing the examples on pages 4 and 5 of the *Eligibility Criteria for Scoring Support Levels* document, along with a blank version allowing a Sensory Service to enter their own ranges and categories.

A summary of the dates and totals of two previous scores can be held on the form.

Screen capture from the example 1 version showing an active drop down menu:

9	<input type="text" value="0"/>
10	<input type="text" value="0"/>
TOTAL SCORE	0
CATEGORY	decision
	<input type="text" value="decision"/> <input type="text" value="Support Plus"/> <input type="text" value="Support"/> <input type="text" value="Monitor Advice"/> <input type="text" value="Support Plus"/>

Consider any leeway or adjustment then select the most appropriate level from the CATEGORY drop down box using whatever moderation processes are established within the service.

Summary EC history
 Prior Date 1 & EC total Prior Date 2 & EC total

Support Allocation Matrix	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Score Range	Category	Notes on Support Allocation		
75 and above	Support Plus			

An iEC form can be printed, saved, retrieved and adjusted as necessary.